

# November 17<sup>th</sup>, 2021, Meeting Minutes GFA PTSO

**4:33pm: Regina Chiu opened meeting.**

“Some people want it to happen. Some people wish it to happen. Some people make it happen.” -- Michael Jordan

**4:34pm: Introduce Officers**

- President— Ron Herberts (Interim)
- Treasurer—Regina Chiu
- Secretary—Crista Jamous
- Advocacy Chair—Matt Pidgeon
- Fundraising Committee—Patika Hackleman and Dee Patel
- Student Outreach Committee— (Students/Parents interested?)

**4:35pm: Approval of the October 20<sup>th</sup>, 2021, meeting minutes.**

Motioned to approve by Sean Jordan and Patika Hackleman

**4:35pm: Treasurer’s Report - Regina Chiu**

The screenshot shows a bank account page for 'FCB SIMPLIFIED BUS - XXXXXX8901'. The account information section displays an available balance of \$1,051.42 and a current balance of \$1,051.42. Below this, the transactions section lists several transactions from September to October 2021, including deposits and transfers. A search bar is visible on the right side of the transactions table.

Date	Description	Amount	Balance
Oct 21, 2021	PAYPAL TRANSFER 1016362635468	25.00	1,051.42
Oct 20, 2021	PAYPAL TRANSFER 1016348599945	48.06	1,026.42
Oct 19, 2021	DEPOSIT	445.00	978.36
Oct 05, 2021	DELUXE CHECK CHECK/ACC.	-29.95	533.36
Oct 04, 2021	PAYPAL VERIFYBANK 1016036585961	-0.07	563.31
Oct 04, 2021	PAYPAL VERIFYBANK 1016036585959	0.04	563.38
Oct 04, 2021	PAYPAL VERIFYBANK 1016036585960	0.03	563.34
Sep 27, 2021	Deposit	563.31	

GFA PTSO Expenses and Deposits

Name	Check Number	Date	Debit	Credit	Balance Checking
		9/27/202			\$
Initial Deposit		1			563.31
		10/5/202	\$		\$
Deluxe checks		1	29.95		533.36
Pumpkin Sales + donation of pumpkins		10/19/20		\$	\$
		21		445.00	978.36
		10/20/20		\$	\$
PayPal - pumpkin sale		21		48.06	1,026.42
		10/21/20		\$	\$
PayPal - pumpkin sale		21		25.00	1,051.42
ShopWithScrip (needed for account setup)	101	11/3/202			
		1			void ed
Bounce House deposit (not refundable) of \$275	102	11/3/202	\$		\$
		1	25.00		1,026.42

money spent	\$	54.95
money earned	\$	518.06

Goal: \$2000 by 7/31/22

Bylaw requirement

**4:37pm:** - Regina Chiu asked if the PTSO would like to purchase a square reader. Talked about bumping up the cost of the product to cover the extra costs related to the square processing fees. \$52.84 cost of device.



**Square Reader for magstripe**  
Get your free magstripe reader and start swiping all major credit and debit cards.



**Square Reader for contactless and chip**  
Accept chip cards and contactless payments like Apple Pay and Google Pay.



**Square Terminal**  
Accept all payment types and print receipts, all in one place—no extra devices or apps required.

Christine Stewart motioned to approve, and it was seconded.

**4:43pm: Teacher Wish List** - Ron Herberts spoke about the Teacher Wish List - This will be Virtual only and can be found on the website below. Teachers Wish List is usually held in December.

We cannot hold the Teachers Wish List the way we used to in the OCJ building. So, I am suggesting holding a virtual Teachers Wish List for 2021.

Most parents stand in front of the double doors on the school side waiting to pick up their kids. There is a whole window section with nothing in it. We can use this to hang the Wish List.

We used to hang the Wish List on green tree garland and clip the teachers wishes on with a Clothespin. People would walk by the hanging wishes and take the wish off that they want to fulfill.

We can still hang the garland in the window and clip the teachers wishes to it, but instead of them removing the wish, we would post QR codes in the window that would take them to a webpage with a complete list of the teachers wishes.

I have found a website that can host our wish list. It's FREE to host and the people pledging do not need to create an account to pledge for an item. What I like about this website is that once a person has pledged an item it creates a link to the item on Amazon for a quick and easy purchase.

Here is the website with some sample items. <http://www.giftyou.com/wish-list/teacher-wish-list-2021-2022/47za27cp>

**4:46pm:** Stevey Smith and Sean Jordan motioned to approve.

#### **4:46pm: Emergency First Aid and Trauma Kit**

Aaron Hackleman spoke about first aid and trauma kits. These kits would be for a large trauma that may happen at the school. These kits are \$150 each. The school will need 5 Kits. Also, it was mentioned that the faculty will need CPR/AED training. Mr. Hackleman will look into finding the training.



#### **4:56pm: - Fundraiser for the Santa Parade.**

Ron Herberts spoke about the plan to set up a canopy on Friday, November 26, 2021, the day of the Santa Parade in Belleville in the school parking lot facing Main Street and sell Hot Chocolate, Donuts, and Hand Warmers – **Everything is \$1**

I have gotten permission from Mrs. Powers, GFA Headmaster and Cindy Hawkins, the parade host.

I have gotten a quote from Wood Bakery in O'Fallon, IL. to purchase the donuts for \$8.64 per dozen. This equals .72 for each donut.

I have found a (54) count box of hand warmers on Amazon.com for \$30. the equals .56 per hand warmer.

Mrs. Barbara Staples King will donate the hot chocolate and coffee. She mentioned that the product will be donated from Starbucks. She will bring the cups, cup holders, lids.

Sign-up Genius will be sent out for parade duty.

**5:04pm:** Stevey Smith and Chrystal Kincaid motioned to approve

**5:06pm:** The New Family Meet and Greet. Dee Patel has reached out to Mrs. Shepard and is awaiting the list of the new families.

**5:08pm:** Chrystal Kincaid (new member) mentioned how important it is to emphasize the PTSSO is for functionality of the school.

**5:09pm: Box Top**

Regina Chiu discussed how much the school has currently made from Box Tops for Education which is \$12.50. Please download the app and upload the receipts.

**5:11pm: ShopWithScrip**

Ron Herberts spoke about how to use ShopWithScrip

(Ron will send home a flyer on how to use these persistent fundraisers)

ShopWithScrip is an easy way to earn money for your school.

Buy gift cards from your favorite brands to use for your daily purchases and earn \$\$ for your school.

Simply visit <https://www.shopwithscrip.com/>

Choose "Join a program" enter ENROLLMENT CODE: L9EA8E22669L3

Create your account and then start shopping. It's that easy!

These make great holiday gifts!

**5:12pm:** Mrs. Powers asked if a way to show how much each student is bringing in. In answer, it does not seem that there is, but Mr. Herberts will look into it.

**5:15pm:** The ShopWithScrip has now been transferred directly to the PTSSO. Sean Jordan recommends using only the electronic gift cards rather than the ones that come in by mail. He stated that in the past the physical cards come in a large stack that isn't labeled or organized.

**5:19pm: AmazonSmile**

Ron Herberts talked about how to set up the account on the app through Amazon. Make sure to use "College of Governor French"

Have an Amazon account? Then your halfway to earning \$\$ for your school.

Simply visit [smile.amazon.com](https://smile.amazon.com) instead of **amazon.com** when you shop.

Click on your Account. Scroll down to other programs.

Choose “Change your AmazonSmile charity” Search for “College of Governor French” then choose “Select” That’s it, you are all set.

Remember you must shop at [smile.amazon.com](https://smile.amazon.com) for the rewards to go to the school then start shopping. It’s that easy!

### **5:21pm: Meeting Time Poll**

After conducting an informal poll, it was decided that there was no need to change the time of the meetings. It will stay at 4:30pm-5:30pm. There were 15 votes of the 30 members that are signed up.

### **5:22pm: Paint the Upper School Lunch Area**

Emily Adams spoke of needing students to volunteer and refresh the area. She has suggested that she will make an announcement during convocation about volunteers and opinions. Mrs. Stewart suggested having pictures of the designs placed on the whiteboard and letting the students write down their opinions. All designs will have to be school approved. Mrs. Adams stated that she will be donating the paint and time to help with this project.



### **5:30pm: PTSO T-Shirts**

Regina Chiu brought up that it would be nice to have a parent/Caregiver shirt to wear when out doing fundraisers and gatherings. This would be a great way to recognize each other and publicity for the school. Mr. Herberts asked if anyone would be interested in designing a shirt and to submit before the next meeting. We would need to purchase our own shirts.

Crystal Kincaid and Stevey Smith motioned to move forward with the investigation.

### **5:35pm: Closing**

Mr. Hackleman stated that he found a friend that can come into give CPR/First Aid. The school will only need to cover the cost of the books for the faculty. Regina Chiu asked if the PTSO could cover the cost of the books.

Mrs. Powers stated that there will be about 17 faculty to train.

Mr. Hackleman spoke to his administrator and that they will be able to donate all of the first aid/trauma kits to the school.

**5:37pm:** Founder’s Day- Update by Sean Jordan. Checks go to the “College of Governor French.” Video of the Founder’s Day is on the website.

**5:40pm:** Meeting adjourned